

## Chapter Meeting Reports

May 2007

<u>CHAPTER</u>	<u>MEET DATE</u>	<u># Attend</u>	<u>CEU's</u>	<u>Promote NACBA</u>	<u>SUBMITTED BY</u>
<b>ALABAMA CAPITOL CITY CHAPTER</b>	05/03/2007	4	No	Yes	Dr. Lonny Harden
<b>Speaker(s):</b>	Keith Loomis				
<b>Topic:</b>	Internet and communication activities of the youth.				
<b>Topic Description:</b>	Areas of communication used by teens, including the internet, telephone and computers and some of the pitfalls included therein.				
<b>BOSTON CHAPTER</b>	05/04/2007	9	No	No	
<b>Speaker(s):</b>					
<b>Topic:</b>					
<b>Topic Description:</b>					
<b>CAROLINA CHAPTER</b>	05/10/2007	41	No	Yes	Darrell Roland
<b>Speaker(s):</b>	Scott Vaughan				
<b>Topic:</b>	Four Circles of Communication				
<b>Topic Description:</b>	The four circles of communication in our churches and how the importance of them impacts us and our communities.				
<b>CENTRAL ALABAMA CHAPTER</b>	05/22/2007	106	No	Yes	Connie Barber
<b>Speaker(s):</b>					
<b>Topic:</b>	17th Annual Ministry Assistant's Workshop, Hosted by St. Luke's Episcopal Church.				
<b>Topic Description:</b>	Workshop was a great success with 106 participants. This year we were able to add two computer labs for Publisher and InDesign, which was well received though we only had 24 spaces available in that class.				
<b>CENTRAL FLORIDA CHAPTER</b>	05/17/2007	35	Yes	Yes	Cynthia B. McInvale, FCBA
<b>Speaker(s):</b>	Phill Martin				
<b>Topic:</b>	Salary Administration Isn't Child's Play				
<b>Topic Description:</b>	NACBA Salary Survey as it relates to job descriptions and evaluations				
<b>CENTRAL INDIANA CHAPTER</b>	05/16/2007	31	No	Yes	Melissa M. Winslow, Secretary
<b>Speaker(s):</b>	Frank Pianki				
<b>Topic:</b>	Taking Care of Change				
<b>Topic Description:</b>	The presentation addressed several principles that should be addressed when managing change within an organization.				
<b>CHARLOTTE-METRO CHAPTER</b>	05/16/2007	26	No	Yes	Dan Woodall
<b>Speaker(s):</b>	Mike Bremer				
<b>Topic:</b>	Are you properly insured?				
<b>Topic Description:</b>	Discussed and reviewed all types of insurance coverages, cost or replacement options, background checks, officer coverage and resources to help each church determine if they have an adequate program and where to get a current appraisal.				

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<b>CHICAGO CHAPTER</b>	05/24/2007	37	No	Yes	Lauralyn Theodore
<b>Speaker(s):</b>	Frank Sommerville				
<b>Topic:</b>	Church & Non-Profit Tax & Legal Update Seminar				
<b>Topic Description:</b>	Overview of church tax law and clergy update				
<b>COLORADO MILE HIGH CHAPTER</b>	05/11/2007	24	No	Yes	Martia K.Ives
<b>Speaker(s):</b>	Panel of 6--Administrators and Consultants				
<b>Topic:</b>	Panel Discussion: Should a Church Operate Like a Business?				
<b>Topic Description:</b>	Discussion: Business aspects of management in churches. Topics: Volunteers, screening, interviewing and managing , budget management, the importance of prayer, using our jobs for evangelism, written goals and policies, church marketing and communication				
<b>DC METRO CHAPTER</b>	05/17/2007	12	No	Yes	Tim Frink
<b>Speaker(s):</b>	Mike Salt				
<b>Topic:</b>	Envelope Systems				
<b>Topic Description:</b>	Mike discussed the various envelope systems that are available to help raise income for our churches.				
<b>EAST TEXAS CHAPTER</b>	05/24/2007	10	No	Yes	Andy J. Reynolds
<b>Speaker(s):</b>	Roundtable Discussion				
<b>Topic:</b>	"Preparing your Church Budget"				
<b>Topic Description:</b>	-Developing a Ministry Based Budget -Budget Timelines -Budget Resources -Budget Guidnace & Process Principles				
<b>EASTERN IOWA CHAPTER</b>	05/17/2007	8	No	Yes	Jan Glaspie, President
<b>Speaker(s):</b>	Mr. Howard Craig				
<b>Topic:</b>	Capital Campaigns				
<b>Topic Description:</b>	Mr. Craig from RSI shared their Capital Campaign information with us.				
<b>GATEWAY CHAPTER</b>	05/24/2007	6	No	Yes	Nancy L. Siddle
<b>Speaker(s):</b>	Open Forum				
<b>Topic:</b>	Food Service				
<b>Topic Description:</b>	Discussion and sharing ideas re churches serving meals, offering a catering service.				
<b>GREATER CINCINNATI CHAPTER</b>	05/10/2007	12	No	Yes	Dick Trotter
<b>Speaker(s):</b>	Diane Perry of Gear and Company, CPA				
<b>Topic:</b>	Church Audits				
<b>Topic Description:</b>	Discussed types of audits, why churches need audits, what is required for an audit, and mistakes churches often make.				
<b>GREATER FORT WORTH CHAPTER</b>	05/17/2007	20	Yes	Yes	Vicki Morgan
<b>Speaker(s):</b>	Verne Hargrave				
<b>Topic:</b>	Protecting Your Church from Fraud				

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<b>Topic Description:</b>	Are you vulnerable? What do we do now? Take proactive steps. Getting down to brass tacks.				
<b>GREATER KANSAS CITY CHAPTER</b>	05/17/2007	45	No	Yes	Debbie Miller
<b>Speaker(s):</b>	Dave Williams				
<b>Topic:</b>	Church Facility Issues				
<b>Topic Description:</b>	We joined with the local Church Facilities Manager group for this month's meeting. Dave is the Business Administrator at a local church, and did a question/answer period regarding OSHA requirements, maintenance plans, and other church facility issues.				
<b>HIGH PLAINS CHAPTER</b>	05/30/2007	10	No	No	Dave Anderson
<b>Speaker(s):</b>	HRH Insurance				
<b>Topic:</b>	Health Insurance				
<b>Topic Description:</b>	Health Savings Accounts and high deductible health plans				
<b>HOUSTON METRO CHAPTER</b>	05/17/2007	40	Yes	Yes	Nancy Smith
<b>Speaker(s):</b>	Chris Boykin				
<b>Topic:</b>	Got Security? How safe is YOUR network?				
<b>Topic Description:</b>	Presentation regarding the dangers of the Internet and how to protect your employees and your church. There is more to Internet safety than just anti-virus and anti-spam. Discussion of ways to avoid having sensitive data stolen and misused.				
<b>KENTUCKY CHAPTER</b>	05/17/2007	8	Yes	Yes	Jim Murphy
<b>Speaker(s):</b>	Michael Simpson				
<b>Topic:</b>	Hospitality and Culinary Careers				
<b>Topic Description:</b>	Our workshop explored hospitality and culinary careers, food preparation and safety and the benefits of having a trained person in charge of food preparations for church events.				
<b>MIDLANDS CHAPTER</b>	05/25/2007	8	No	No	Laurel Swanson
<b>Speaker(s):</b>					
<b>Topic:</b>	Community Outreach				
<b>Topic Description:</b>	Our chapter served 240 meals to 175 individuals at the Connection Cafe. This program serves meals to homeless and needy individuals and families in downtown Des Moines.				
<b>MIDSOUTH CHAPTER</b>	05/03/2007	22	No	Yes	Brent Wilkins
<b>Speaker(s):</b>	Ron Chandler				
<b>Topic:</b>	Church Admin – Hot Topics, Changes, and Resources				
<b>Topic Description:</b>	New challenges for the Church Admin. in the areas of: New legislation, health care, intellectual property, facilities, technology and HR issues.				
<b>MUSIC CITY CHAPTER</b>	05/10/2007	12	No	Yes	
<b>Speaker(s):</b>	Bill Gruenewald				
<b>Topic:</b>	2008 Conference				
<b>Topic Description:</b>	Update on progress of the Lead Team for the 2008 Nashville Conference.				

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<b>NORTH ATLANTA CHAPTER</b>	05/10/2007	28	No	Yes	Jim Boyea
<b>Speaker(s):</b>	Alan Wildes				
<b>Topic:</b>	Developing Generious Givers				
<b>Topic Description:</b>	How to focus your church towards becoming a group of generous givers.				
<b>NORTH CENTRAL CHAPTER</b>	05/17/2007	55	No	Yes	Gordon Thomas
<b>Speaker(s):</b>	Rick Rittmaster				
<b>Topic:</b>	Discovering Spiritual Health				
<b>Topic Description:</b>	In busy times we can loose sight of the spiritual nature of our job. Rick had tips to make sure we remain focussed. Program held in partnership with the St. Thomas certification program, with the class invited to participate.				
<b>NORTH METRO HOUSTON CHAPTER</b>	05/10/2007	10	No	Yes	Kay Irvine
<b>Speaker(s):</b>					
<b>Topic:</b>	Roundtable - planning for next year & election of officers				
<b>Topic Description:</b>					
<b>NORTHEAST OHIO CHAPTER</b>	05/18/2007	6	No	Yes	Toni Cirino
<b>Speaker(s):</b>					
<b>Topic:</b>	Roundtable discussion of various topics				
<b>Topic Description:</b>					
<b>OKLAHOMA GREEN COUNTRY CHAPTER</b>	05/17/2007	9	No	Yes	Alan Brown
<b>Speaker(s):</b>	Laura Straub				
<b>Topic:</b>	Office Technology for Enhanced Ministry				
<b>Topic Description:</b>	Discussion of technology that can help a Church Ministry grow. From Office Copier to IPOD to BlackBerry				
<b>ORANGE COUNTY CALIFORNIA CHAPTER</b>	05/24/2007	20	No	Yes	Jeremy Moser
<b>Speaker(s):</b>	Round Table				
<b>Topic:</b>	Financial Communication				
<b>Topic Description:</b>	We all shared what financial information we communicate with our board and congregation.				
<b>QUAD CITIES CHAPTER</b>	05/17/2007	6	No	Yes	Brad Janowski
<b>Speaker(s):</b>					
<b>Topic:</b>	Round table discussion of topics of interest to members in attendance.				
<b>Topic Description:</b>	Round table discussion of topics of interest to members in attendance.				
<b>ROCHESTER AREA CHAPTER</b>	05/04/2007	4	No	Yes	John Carlson
<b>Speaker(s):</b>					
<b>Topic:</b>	Roundtable discussion and officer elections.				
<b>Topic Description:</b>					

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<b>ROCKY TOP CHAPTER</b>	05/17/2007	10	No	Yes	
<b>Speaker(s):</b>	Andy Harper				
<b>Topic:</b>	Internal Controls and Credit Cards				
<b>Topic Description:</b>	Internal controls for the use of credit cards in the church.				
<b>SACRAMENTO VALLEY CHAPTER</b>	05/17/2007	11	No	Yes	Michael Klockenbrink
<b>Speaker(s):</b>	Group Discussion				
<b>Topic:</b>	Team Building & Recruitment				
<b>Topic Description:</b>	How to build a team within your staff. Recruiting new paid staff. Recruiting volunteers. Other topics: One day local conference.				
<b>SOUTH PUGET SOUND CHAPTER</b>	05/17/2007	14	Yes	Yes	David Rodgers
<b>Speaker(s):</b>	Nathaniel Taylor				
<b>Topic:</b>	Legal Issues and Updates that relate to the church				
<b>Topic Description:</b>	Nate is a partner with Ellis, Li, & McKinstry. He addressed many legal issues including: Church governing documents, 501c3 requirements, conflict of interest issues, copyright issues, lobbying and elections, property tax exemptions, and property disputes.				
<b>TEXAS CAPITAL AREA CHAPTER</b>	05/10/2007	13	No	Yes	Clifteen Samuelson
<b>Speaker(s):</b>	Clifteen Samuelson				
<b>Topic:</b>	Future Program Suggestions				
<b>Topic Description:</b>	Program suggestions: What is and is not unrelated business income, Health fringe benefits, Credit card giving, Legal updates, Tax Seminar, etc.				
<b>WESTERN PENNSYLVANIA CHAPTER</b>	05/17/2007	15	No	Yes	Roy Burford
<b>Speaker(s):</b>	Ken Behr, President of the Evangelical Council for Financial				
<b>Topic:</b>	Integrity in Ministry				
<b>Topic Description:</b>	Ken Behr spoke on Integrity in Ministry and also gave an update of the latest "happenings" in Washington/IRS kind of stuff that may be of interest to us. He distributed some info that ECFA publishes. We did remind attendees about the conference.				

Total Chapters Reporting: **35**

Total Chapter Attendance for the Month: **727**